

  
**Bassi Psychological Services, Inc.**

Cancellation Policy

A scheduled appointment means that this time has been reserved for you. **If an appointment is missed or cancelled less than 24 hours prior to session you will be charged the full fee of the session in accordance with your health plan.** Your health plan does not cover payment for missed sessions, therefore you, the client, are held responsible.

A credit card will be held for payment in the case of a late cancel or no show. **This is required** for the following reasons:

- When an appointment time is reserved for you, it is not available for other clients.
- When an appointment time is reserved for you, your therapist prepares for your appointment and sets that time aside for you.
- Because insurance does not compensate for missed sessions, your therapist is not compensated for their time if you miss the session.

Credit Card Number: \_\_\_\_\_ Type: \_\_\_\_\_  
Expiration Date: \_\_\_\_\_ CCV Code: \_\_\_\_\_

I authorize Bassi Psychological Services, Inc. to charge the above card for the full fee of a session in accordance with my insurance in the event of a missed or late canceled session.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

If you would also like to use the above card to cover your payment for sessions (copays/ coinsurances) please sign below:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date